

SOUTH (OUTER) AREA COMMITTEE

**Meeting to be held in Thorpe Community Centre, Stanhope Gardens, Thorpe, WF3 3DP
On Monday, 31st March, 2014 at 4.00 pm**

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood;
L Mulherin	-	Ardsley and Robin Hood;
K Renshaw	-	Ardsley and Robin Hood;
R Finnigan	-	Morley North;
B Gettings	-	Morley North;
T Leadley	-	Morley North;
N Dawson	-	Morley South;
J Elliott	-	Morley South;
S Varley	-	Morley South;
K Bruce	-	Rothwell;
S Golton	-	Rothwell;
D Nagle	-	Rothwell;

**Agenda compiled by:
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**South East Area Manager:
Shaïd Mahmood
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 27 JANUARY 2014</p> <p>To confirm as a correct record the minutes of the meeting held on 27th January 2014 and as the meeting of the 27th January was inquorate, the Committee is also asked to formally ratify those recommendations which were made at the meeting.</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

Item No	Ward	Item Not Open		Page No
8	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		AREA PUBLIC HEALTH UPDATE REPORT To consider the report of the Director of Public Health outlining the action being taken to discharge the statutory responsibilities of Leeds City Council, to lead and deliver the public health agenda, raise awareness of the Area Lead member for Health and Wellbeing, provide information on the current position regarding public health work in the outer south area and set the scene for future progress. (Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officers: Bash Uppal and Victoria Eaton)	5 - 18
9	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		COMMUNITY SAFETY IN OUTER SOUTH To consider the report of the Director of Neighbourhoods and Housing which provides an annual update from the Area Community Safety Co-ordinator on progress made in Outer South to deliver the priorities of the Safer Leeds Executive during 2012/13 and 2013/14. Specifically, the report provides an overview of activity and performance information at a ward level to reduce crime and Anti-Social Behaviour in neighbourhoods and in relation to the delegated function of CCTV. In addition, the report provides an overview of wellbeing funded activity that has taken place during 2013. (Presentation: 10 Minutes/ Discussion: 10 Minutes) (Presenting Officers: Gerry Shevlin and Nik Adams)	19 - 50
10	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		CHILDREN'S SERVICES AREA COMMITTEE UPDATE REPORT To consider the report of the Director of Children's Services providing an update on the work undertaken within the Children's Services area throughout Outer South Leeds. (Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officers: Sarah Sinclair and Martyn Stenton)	51 - 60

Item No	Ward	Item Not Open		Page No
11	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		<p>GARDEN MAINTENANCE SERVICE EVALUATION 2013/14</p> <p>To consider the report of the Area Improvement Manager, South East Leeds, providing an update on, and evaluation of the Garden Maintenance Scheme delivered by Morley Elderly Action in 2013/14.</p> <p>(Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officers: Carole Law and Ann Minke)</p>	61 - 68
12	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		<p>ANNUAL REPORT FOR THE PARKS AND COUNTRYSIDE SERVICE</p> <p>To consider the report of the Chief Officer Parks and Countryside which provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition, the report seeks to provide a positive way forward for delivering the extended role of the Area Committee. In particular, it sets out at an area level progress made in attaining Leeds Quality Park standard and also details the investment required to attain and sustain LQP standards.</p> <p>(Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officer: Bob Buckenham)</p>	69 - 80

Item No	Ward	Item Not Open		Page No
13	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		<p>NEW ENVIRONMENTAL LOCALITY SERVICES AND DEVELOPMENT OF THE 2014/15 SERVICE LEVEL AGREEMENT</p> <p>To consider the report of the Locality Manager, South and Outer East Leeds which provides an update on the proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. In addition, the report also outlines the reasons for these changes and the processes for agreeing them. Furthermore, the report describes the process for developing the Service Level Agreements with Area Committees for 2014/15.</p> <p>(Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officer: Tom Smith)</p>	81 - 88
14	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		<p>NEIGHBOURHOOD IMPROVEMENT OFFICER UPDATE</p> <p>To consider the report of the Area Leader, South East Leeds, providing an update on the work of the Neighbourhood Improvement Officer (NIO) since the last report in July 2013. In addition, the report provides the Committee with a review of the Indices of Multiple Deprivation statistics for the Outer South area, highlighting priority areas and themes that could form the basis of a proposed refocused NIO work programme.</p> <p>(Presentation: 5 Mins/ Discussion: 5 Minutes) (Presenting Officer: Ellie Rogers)</p>	89 - 112

Item No	Ward	Item Not Open		Page No
15	Morley North		<p>FRIENDS OF DRIGHLINGTON COMMUNITY LIBRARY REQUEST FOR COMMUNITY SUBSIDISED ACCOMMODATION</p> <p>To consider the submitted report which invites Members to note the contents of the Area Leader's report to the Assistant Chief Executive (Citizens and Communities) regarding a request from the Friends of Drighlington Library for Community Subsidised Accommodation. An update in respect of this matter will be provided at the Committee meeting.</p> <p>(Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officer: Aretha Hanson)</p>	113 - 126
16	Ardsley and Robin Hood		<p>ST. GABRIEL'S COMMUNITY CENTRE: REVIEW REPORT</p> <p>To consider the report of the Area Leader, South East Leeds, providing a review of the operation of St Gabriel's Community Centre over the last 12 months. The report highlights the work of the Management Committee, Outer South Community Centre Sub Committee, South East Area Support Team and partners in supporting the operation of the centre.</p> <p>(Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officer: Aretha Hanson)</p>	127 - 140

Item No	Ward	Item Not Open		Page No
17	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2014/2015</p> <p>To consider the report of the City Solicitor which seeks the Committee's formal approval of a meeting schedule for the 2014/2015 municipal year and also to agree a date for the Election of Chair Committee meeting prior to the Annual Council Meeting in June 2014. In addition, the report asks Members to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.</p> <p>(Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officer: Andy Booth)</p>	141 - 146
18	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		<p>SUMMARY OF KEY WORK</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) which provides a summary of key work which the Area Support Team are engaged in based on priorities identified by the Area Committee, that are not covered elsewhere on this agenda. This report provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.</p> <p>(Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officer: Aretha Hanson)</p>	147 - 204

Item No	Ward	Item Not Open		Page No
19	Ardsley and Robin Hood; Morley North; Morley South; Rothwell		OUTER SOUTH AREA COMMITTEE WELLBEING BUDGET REPORT To consider the report of the Assistant Chief Executive (Citizens and Communities) detailing the current position of the Wellbeing and Small Grants budgets, providing an update on the revenue, capital and activities fund elements of the Wellbeing budget, presenting details of revenue funding for consideration and approval, and providing details of revenue projects agreed to date. (Presentation: 5 Minutes/ Discussion: 5 Minutes) (Presenting Officer: Aretha Hanson)	205 - 222
20			DATES, TIMES AND VENUES OF FUTURE MEETINGS Committee Members are invited to consider the proposed schedule of meetings, as suggested within the report entitled, 'Dates, Times and Venues of Community Committee Meetings 2014/2015' (Agenda Item 17 refers). MAP OF MEETING VENUE - THORPE COMMUNITY CENTRE	

Item No	Ward	Item Not Open		Page No
			<p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	